



## **WHATSAPP RULES FOR AAKCAU GROUPS**

The groups are set up solely for the purpose of bringing together former students of KCA University.

The groups are being administered and facilitated on behalf of the members of the Alumni Association of KCA University Board (AAKCAU), who reserve the right to restrict or deny access to the group. The names of the administrators of these forums can be found at the top of the participant list in the forum. The administrators are responsible for maintaining access and they are collectively responsible for the ratification of all decisions that might result in the suspension or removal of a participant.

### **Guidelines**

The main purpose of the forum is to facilitate information exchange and keep alumni connected in a positive way. The AAKCAU pages Administrators expect members to apply discretion and good sense in determining what material they choose to share in the group.

Members must take personal responsibility for the accuracy/veracity of material they post on the forums.

The following categories/types of post are not allowed:

1. Politically partisan posts – AAKCAU page is a politically neutral forum and cannot therefore be associated via WhatsApp postings with support of or opposition to any political groupings in Kenya or elsewhere. Audio and video clips implying support or criticism of political groups in Kenya are therefore not to be posted. There are other groups on the Internet with more overtly political leanings and members with such priorities are advised to seek out those outlets instead.
2. Pornographic material and depictions of graphic violence (images or text)
3. Spreading fake news – It is better to keep the latest gossip to yourself – even if you only say it sarcastically.
4. Tribal, racially offensive or LGBTQ-phobic posts
5. Uncivil or rude posts (i.e. there must be civil discourse at all times even where there are disagreements)
6. Any posts deemed unbecoming to KCAU by the Administrators and/or other subscribers.

7. Please do not spam the group with unnecessary chains and forward messages, music videos and clips etc. That includes multiple messages of prayers and religious clips which are not specifically KCAU alumni-related. Please keep such messages for your personal interactions and do not forward to the group.
8. No multiple entries – Members are requested to be in only one of our related groups only. Members in more than one group will be removed. This is necessary so as to accommodate new members. As you are aware, WhatsApp allows only 513 members to be accommodated. This rule is for space logistics reasons only and not as bias against any members. However, a member can be part of 2 unrelated groups (i.e. AAKCAU Page 2 and The Business Group).

### **Administrative Sanctions**

We recognize that people make mistakes and inevitably there might be postings which inadvertently infringe or violate the rules. The Administrators will endeavor to show understanding in such circumstances. But immediately a member realizes that they have accidentally posted inappropriate material, every effort must be made to delete it (for all) without delay. This could render further enforcement action unnecessary. If in doubt, run the material past the respective group's Admin via private message and get clearance to post it.

Enforcement of the guidelines will take the form of:

1. Private messages by the groups' administrators in the first instance to members who violate the rules, warning them of the possible consequences.
2. A failure to respond appropriately to such warnings might result in a more public "cease- and-desist" request.
3. Repeat violations will result in the group Administrators agreeing to suspend participation.
4. There might be instances where administrators might take urgent temporary unilateral decisions to protect the integrity of the forum and the organization.

Please note that by agreeing to continue to use the AAKCAU WhatsApp Forums you are also agreeing to keep to WhatsApp general terms and privacy policies.

Issued on behalf of the Board of AAKCAU, July 27, 2022