



NOTICE OF THE 11TH ANNUAL GENERAL MEETING

Notice is hereby given that the 11th Annual General Meeting of the Alumni Association of KCA University (AAKCAU) will be held on **Saturday, 25th May 2024, from 9:00 am (blended, via zoom and physical)** to transact the following business

Agenda

- 1) To read the Notice convening the meeting

Ordinary Business

- 2) To confirm the minutes of the 10th Annual General Meeting held on 20th May, 2023 physically at KCA University Ruaraka and via zoom. The minutes will be posted on the website and will be considered read.
- 3) To receive and adopt the Chairman's Report.
- 4) To consider and adopt the Financial Report for the year ended December 31st 2023, together with the budgets for 2024 and 2025.
- 5) To receive and adopt the Treasurer's Report thereon.
- 6) To elect Directors:
 - a) Pursuant of Section (7) of the Constitution of KCAU, alumni are invited to apply for (3) vacant positions that will fall vacant as a result of retirement.
- 7) Consideration of other matters for which due notice has been received:
 - a) Constitution and Strategic Plan review process, Registration of AAKCAU with the Registrar of Societies and Members joining KCAU Sacco

BY ORDER OF THE BOARD

30th April 2024

Joshua Okeyo
HON. SECRETARY

NOTE:

1. All alumni are entitled to attend the AGM but only those members in good standing (registered online and paid up) will be eligible to vote.
2. A link to the meeting will be sent via email to all registered alumni 24 hours to the AGM while a separate link for voting will be sent to those members in good standing (paid up) on the morning of the AGM.
3. Information on how to become an active member and how to apply for board positions is on the website www.alumni.kcau.ac.ke